



Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier entity and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

Carbon Reduction Plan

Supplier name: Martin James Medical Limited.....

Publication date: ...August 2024.....

Commitment to achieving Net Zero

Martin James Medical Limited is committed to achieving Net Zero emissions by 2030.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2022	
Additional Details relating to the Baseline Emissions calculations.	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	No Greenhouse gases are produced on MJ Medical premises
Scope 2	All energy supplied to MJ Medical premises does not create CO₂ in its production or use
Scope 3 (Included Sources)	6 Business travel 14.454 tCO₂e 7 Employee commute not measured for this period
Total Emissions	14.454 tCO₂e

Current Emissions Reporting

Reporting Year: 2024	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	No Greenhouse gases are produced on MJ Medical premises
Scope 2	All energy supplied to MJ Medical premises does not create CO ₂ in its production or use
Scope 3 (Included Sources)	6 Business travel 8.71 tCO ₂ e 7 Employee commute 11.811 tCO ₂ e
Total Emissions	20.53 tCO₂e

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

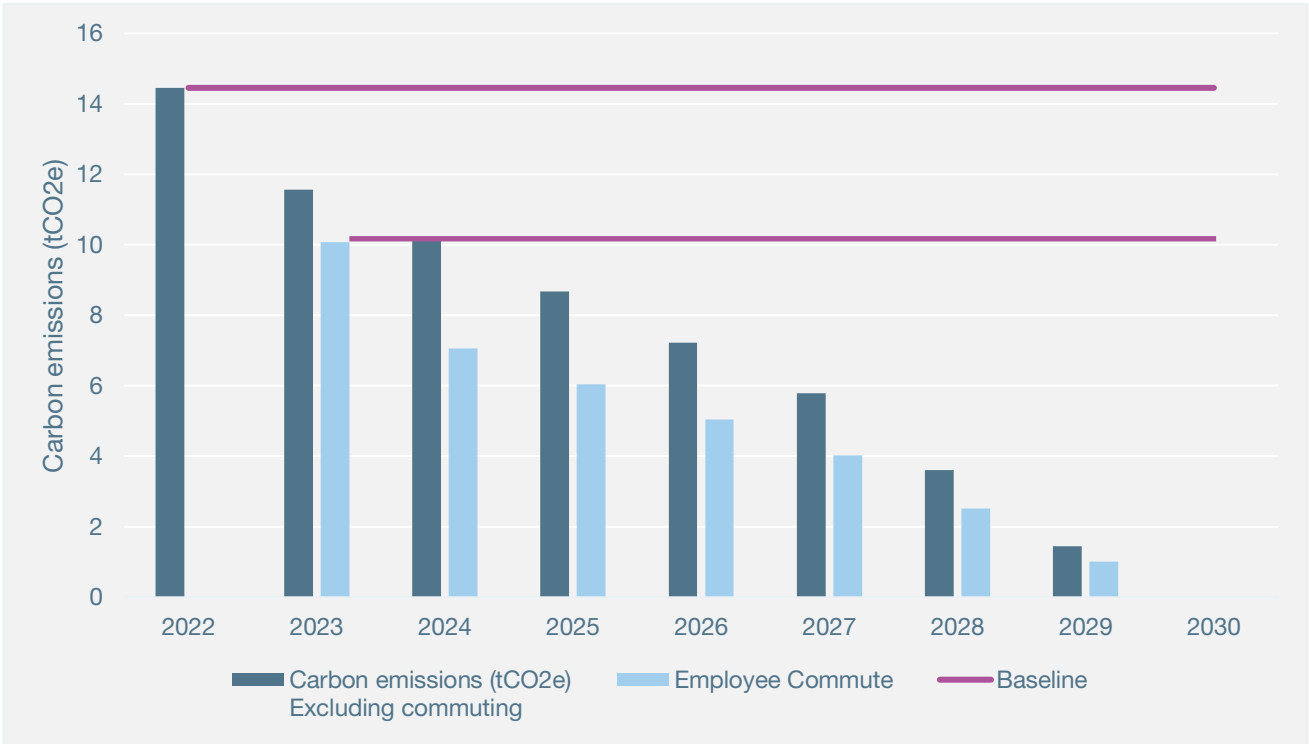
A standard approach to evaluate our scope 3 carbon emissions is being adopted for business travel and employee commuting, and we aim to offset these essential journeys with carefully selected carbon offsetting projects, which also support community development projects.

Our recent accreditation of ISO 14001 means we have targets in place for monitoring and reducing our environmental impact these include:

- Investigating the opportunities for creation of our own power through solar installations at our Truro site,
- Reduction of mileage driven versus public transport
- The hiring of electric or hybrid cars where possible
- The use of only recycled paper

We have already introduced electric car charging points at the office in order to offer employees the ability to charge their cars while at work, and have introduced the option of using salary sacrifice to lease and electric car.

We aim to decrease or offset our carbon emissions from scope 3 activities by 50% over the next two years. Offset will be achieved through purchase of Global portfolio VCS certified carbon reduction programmes with Carbonfootprint.com – this year we are offsetting 3.353 CO₂e tonnes to align with our 2024 target.



Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

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Date: 5th August 2024

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